



Veritas Alta™ Capture Privacy Notice

March 1, 2023

When it comes to your information, Veritas Technologies LLC, and its group Companies (“Veritas”, “we”, “us”) take Your privacy very seriously. This Notice is designed to help You understand what information we collect or process about You and what we do with this information when You use Veritas Alta Capture, also known as Veritas Merge1 SaaS.

Scope

This Privacy Notice applies to your use of the Veritas Alta Capture (“Service”). To view the Complete Online Privacy Statement that applies to Your use of Veritas websites and events, please click [here](#).

Collected Information

The Service collects from Your environment and automatically transmits to Veritas data (individually and collectively “Collected Information”), which may include, without limitation:

- Name;
- Email;
- Login credentials;
- Backup information, including metadata, files folders, notes and tasks;
- Active Directory user name, Email addresses and initials;
- GUID, User account control, O365 license information;
- Copies of all email & Internet Messaging communications, including attachments and files for which you have selected to be archived;
- Folder structure/actions taken; and/or
- Any information You include or associate with a user that You have chosen to synchronize

Transmission of certain of the above Collected Information may be able to be deactivated during and after installation by following the instructions in the documentation for the Service. Submission of the transmitted information is not required and You will be able to use the Service even if You do not submit the transmitted information to Veritas.

How We Use Your Information

Collected Information will be used for the purposes of:

- Providing, enabling and optimizing the performance of the Service;
- License administration;
- Internal research and development, including improving Veritas’ products and services;
- Providing you with technical assistance; and/or
- Statistical analysis of product deployment, including analysis of trends.

We may also use Your information to send you promotional information, in accordance with Your permission, as required by applicable law.

In the event You provide information to Veritas in connection with a technical support request, such information will be processed and used by Veritas for the purpose of providing the requested technical support, including performing error analysis.

What is the Legal Basis on which We rely to Process Your Information?

If You are from the European Economic Area or the United Kingdom, our legal basis for collecting and using

Collected Information will depend on the personal information concerned and the specific context in which we collect it.

However, we will normally collect Collected Information only where we have your consent to do so, where we need the personal information to perform a contract with you, or where the processing is in our legitimate interests (provided these are not overridden by your data protection interests or fundamental rights and freedoms). In some cases, we may also have a legal obligation to collect personal information from you.

If you have questions about or need further information concerning the legal basis on which we collect and use Collected Information, please contact us using the contact details provided in the "Contact Us" Section below.

Transfers Of Your Information

We store and process Collected Information collected in connection with the Service in: (i) any country where we have facilities, or (ii) any country in which we engage service providers. Further circumstances can be found in the 'How We Share Your Information' Section of this Privacy Statement.

If you are from the European Economic Area ("EEA"), we will protect Your Information when it is transferred outside of the EEA by:

- Processing it in a territory which the European Commission has determined provides an adequate level of protection for personal information; or
- Otherwise implementing appropriate safeguards to protect your personal information, including through the use of Standard Contractual Clauses or another lawful transfer mechanism approved by the European Commission.

If you require further information about our international transfers of personal information, please contact Veritas using the contact details in the "Contact Us" Section below.

How We Share Your Information

Veritas does not sell, rent, lease, release, disclose, disseminate, or otherwise make available to another business or third party, Collected Information, for purposes other than those needed to provide our products and services and in accordance with the "How We Use Your Information" Section above.

We are a global organization and, as such, we process information in many countries and the Collected Information will be stored and processed manually and electronically through global systems and tools for the purposes above. The Collected Information may be accessible by Veritas employees or contractors on a need-to-know basis, exclusively to be used in accordance with the purposes described above. For the same purposes the Collected Information may be shared with partners and vendors that process information on behalf of Veritas. Veritas has taken steps so that the Collected Information, if transferred, receives an adequate level of protection.

Please be advised that in certain instances, it may be necessary for Veritas to disclose Your personal information to government officials or otherwise as required by our legal obligations.

We may need to share Collected Information where it is necessary to obtain advice on legal, financial, or other regulatory matters.

In the process of continuing to develop our business, we may choose to buy or sell certain assets. As a result of these transactions, customer information is usually one of the business assets that is transferred. If we were acquired or a substantial portion of our assets were sold, or if we were to go out of business, enter bankruptcy proceedings or experience some other change in control, Collected Information may be part of the assets which are acquired by or transferred to a third party. If appropriate we may take reasonable steps to notify you of any such deal and outline your choices in that event.

How We Protect Your Information

To protect Your information, we have taken appropriate organizational, administrative, technical, physical and procedural security measures, consistent with international information practices.

Your Obligation to Personal Information

It is Your responsibility to ensure that any disclosure by You to Veritas of personal information of Your users or third parties is in compliance with national laws governing the collection, use and protection of personal information applicable to Your country or region of operation. In particular, it is Your responsibility to inform users and third parties that You are providing their information to Veritas, to inform them of how it will be used and to gather appropriate consents required for such transfer and use.

Disclosures to Law Enforcement

Subject to applicable laws, Veritas reserves the right to cooperate with any legal process and any law enforcement or other government inquiry related to Your use of the Service. This means that Veritas may provide documents and information relevant to a court subpoena or to a law enforcement or other government investigation.

Accessing, Updating, or Correcting Your Information

You are able to view and update much of Your Information via your Veritas account. In addition, you may ask us for a copy of your Collected Information, and/or ask us to correct it, erase it or to transfer it to other organizations at your request. You also have rights to object to some processing such as automated decision making and profiling. Where we have asked for your consent to process Collected Information, you may withdraw this consent at any time. Where we process Collected Information because we have a legitimate interest in doing so (as explained above), you also have a right to object to this. In certain circumstances, you may also have the right to restrict processing of Collected Information. These rights may be limited in some situations – for example, where we can demonstrate that we have a legal requirement to process Collected Information. To exercise your rights, please contact us using the details in the “Contact Us” Section below and we will assist you.

Contact Us

For any inquiry about the information contained in this Notice or about Veritas' privacy practices, please contact us at privacy@veritas.com.

We hope that we can satisfy queries you may have about the way we process Collected Information. However, if you want to make a complaint on how we have handled your personal information, please contact our data protection officer, using the contact details above, who will investigate the matter and report back to you. If you are still not satisfied after our response or believe we are not using Collected Information in line with the law, you also have the right to complain to the data-protection regulator in the country where you live or work. For the UK, that's the [Information Commissioner](#).

Changes To This Notice

We reserve the right to revise or modify this Notice. If this happens, we will post a prominent notice on this website prior to the change becoming effective. If the change would have the effect of introducing a purpose for the use of Your personal information, which is inconsistent with this notice, and where required by applicable law, we will either notify You or provide You with an opportunity to opt-out from such use.